

CONSTITUTION – Zindgani (Asian Men’s Group)

1. NAME

The name of the Charity is *ZINDGANI (Asian Men’s Group)*

2. ADMINISTRATION

Subject to the matters set out below the Charity and its property shall be administered and managed in accordance with this constitution by the members of the Executive Committee, constituted by Clause 7 of the constitution (“the Executive Committee”).

3. OBJECTIVES

- 3.1. To advance education and relieve financial hardship in particular but not exclusively Asian older and disabled men in the Northampton and South of County (Towcester and Daventry) (the beneficial class).
- 3.2. To preserve and protect the physical and mental health of the beneficial class.
- 3.3. The provision of facilities for recreation or other leisure time occupation with the object of improving the conditions of life of those persons who have need of such facilities.
- 3.4. by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances.

4. POWERS

In furtherance of the Objectives but not otherwise the Executive Committee may exercise the following powers: -

- 4.1. Power to raise funds and to invite and receive contributions, donations, provided that in raising funds the Executive Committee shall undertake any substantial permanent trading activities and shall conform to any relevant requirements of the law;
- 4.2. Power to employ such staff (who shall not be members of Executive Committee) as are necessary for the proper pursuit of the objects and to make all reasonable and necessary provision for the payment of pensions and superannuating for staff and their dependants;
- 4.3. Power to buy, take on lease, rent or in exchange of any property necessary for the achievement of the objects and to maintain and equip it for use;
- 4.4. Power to co-operate with other charities, voluntary bodies and statutory authorities operating in furtherance of objects or of similar charitable purposes and to exchange information and advice with them;
- 4.5. Power to establish or support any charitable trusts, associations or institutions formed for all or any of the objects;

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4.6. Power to appoint and constitute such advisory committees as the Executive Committee may think fit;

4.7. Power to do all such other lawful things as are necessary for the achievement of the object.

5. MEMBERSHIP

5.1. Membership of the Charity shall be open to any person over the age of 18 years interested in furthering the objects and who has paid the annual subscription laid down from time to time by the Executive Committee.

5.2. Every member shall have one vote.

5.3. The Executive Committee may by unanimous vote and for good reason terminate the membership of any individual: Provided that the individual concerned shall have the right to be heard by the Executive Committee accompanied by a friend, before the final decision is made.

6. HONORARY OFFICERS

At the Annual General Meeting of the Charity the members shall elect from amongst themselves a chair, a secretary and a treasurer, who shall hold office from the conclusion of the meeting.

7. COMPOSITION OF THE EXECUTIVE COMMITTEE

The Executive Committee shall consist of not less than 3 members nor more than 18 members being:

CHAIRMAN, SECRETARY & TREASURER

elected at the Annual General Meeting who hold office from conclusion of the meeting.

8. DISQUALIFICATION

8.1. A member of the Executive Committee shall cease to hold office if he is disqualified from acting as a member of the Executive Committee by virtue of Section 45 of the Charities Act 1992 (or any statutory reenactment or modification of that provision).

8.2. becomes incapable by reason of mental disorder, illness or injury of managing and administering his own affairs.

8.3. is absent without the permission of the Executive Committee from all their meetings held within a period of six months and the Executive Committee resolve that his office be vacated.

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8.4. notifies the Executive Committee a wish to resign (but only if at least three members of the Executive Committee will remain in office when the notice of resignation is to take effect).

8.5. Executive Committee members not to be personally interested in the property belonging to the Charity, receive remuneration or be interested (otherwise than as a member of the Executive Committee) in any contract entered into by the Executive Committee.

9. **CESSATION OF MEMBERSHIP**

Any member of whatever category shall cease to be a member in the following circumstances:

9.1. **Resignation** - by intimating in writing to the secretary his wish to resign membership of the charity which resignation shall be accepted by the committee at the end of the then current year.

9.2. **Non-payment of subscription** – any member whose subscription is not paid six weeks after proper written demand being issued to him by the treasurer for the current year shall have his membership rights automatically suspended and he shall not be entitled to use the charity’s premises or equipment of any description until such subscription if any is paid. The membership of such person is suspended and shall be automatically cancelled by the committee without discretion at the first committee meeting of the next annual general meeting.

9.3. **Expulsion** - any member including members of committee may be expelled from membership if at any time the committee deems that in the best interests of the charity such a course of action is necessary. Such decision to expel must be carried out by at least two thirds of those attending such committee meetings provided that such member must be given the reason for the proposal by the committee that he be expelled and he must be called before the committee to give him the opportunity to show good reason why he should not be so expelled.

9.4. **Death of a member**

9.5. **Suspension** – the committee shall suspend the membership of any member whose subscription shall be unpaid six weeks after falling due and a reminder.

10. **MEETINGS AND PROCEEDINGS OF THE EXECUTIVE COMMITTEE**

10.1. The chair person shall be an ordinary member and shall be elected by the members of the charity in general meeting but shall only sit at committee in the event of any matter being raised for discussion or approval in committee which concerns the Constitution, in which case the nominated committee member advisor shall sit as chairman of such meeting of the committee with the same powers as the chairman and likewise shall sit as chairman of any general meeting called to deal with such a matter with the same powers as the chairman as

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chairman in such circumstances and in addition have the right of a casting vote in each case.

- 10.2. The chairperson shall act as chair at meetings of the Executive Committee. If the chairperson is absent from any meeting, the members of the Executive Committee present shall choose one of their members to be chairman of the meeting before any other business is transacted.
- 10.3. The quorum at any meeting of committee shall be minimum of three members thereof.
- 10.4. Every matter shall be determined by a majority of votes of the members of the Executive Committee present and voting on the question but in the case of equality of votes the chairman of the meeting may have a second or casting vote.
- 10.5. The Executive Committee shall keep minutes, in books kept for the purpose, of the proceedings at meetings of the Executive Committee and the sub-committee.
- 10.6. The Executive Committee may from time to time make and alter rules for the conduct of business, the summoning and conduct of their meeting and the custody of documents. No rule may be made which is inconsistent with this constitution.

11. RECEIPTS AND EXPENDITURE

- 11.1. The funds of the Charity, including all donations, contributions and bequests, shall be paid into an account operated by the Executive Committee in the name of the Charity at such bank as the Executive committee shall from time to time decide. All cheques drawn on the account must be signed by at least two members of the Executive Committee.
- 11.2. The funds belonging to the Charity shall be applied only in further the objects.

12. ACCOUNTS

The Executive Committee shall comply with their obligations under the Charities Act 1992 (or any statutory re-enactment or modification of that Act) regarding:

- 12.1. the keeping of accounting records for the Charity.
- 12.2. the preparation of annual statements of account for the Charity.
- 12.3. if need be, the auditing or independent examination of the statements of account of the Charity.
- 12.4. the transmission of the statements of account of the Charity to the Commissioners.

13. ANNUAL REPORT

The Executive Committee shall comply with their obligations under the Charities Act 1992 (or any statutory re-enactment or modification of that Act) regarding the preparation of an annual report

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and its transmission to the Commissioners.

14. ANNUAL RETURN

The Executive committee shall comply with their obligations under the Chariti Act 1992 (or any statutory re-enactment or modification of that Act) with regard to the preparation of an annual return and its transmission to the Commissions.

15. ANNUAL GENERAL MEETINGS

The Annual General Meeting of the charity of which: -

- 15.1. twenty-one days’ notice must be given to members.
- 15.2. shall be called by the secretary.
- 15.3. held annually in the month of May in each year or as soon as practicable thereafter.
- 15.4. All the members of the Charity shall be entitled to attend and vote at the meeting.
- 15.5. To receive reports from the Chairman, Secretary and Statement of Accounts from the Treasurer for the past year.
- 15.6. To approve such accounts.
- 15.7. To elect officers and committee members.
- 15.8. To appoint if need be the solicitor and auditor for the next year.
- 15.9. To approve any charity rules made pursuant to the charity rules.
- 15.10. To transact any business which the committee refer to the meeting or business which is required to be dealt with by requisition as detailed thereafter and which by reason of the date of the requisition shall be most convenient to be dealt with at this meeting.
- 15.11. The quorum for the annual general meeting shall be at least two third members of the charity eligible to attend and vote at such a meeting.

16. SPECIAL GENERAL MEETING

The Executive Committee may call a special general meeting of the Charity at any time. If at least ten members request such a meeting in writing stating the business to be considered the secretary shall call such a meeting. At least 21 days’ notice must be given. The notice must state the business to be discussed.

17. PROCEDURE AT GENERAL MEETINGS

- 17.1. The Executive Committee shall hold at least two or if need be additional ordinary meeting each year at least 4 days’ notice.
- 17.2. The Secretary or other person specially appointed by the Executive Committee shall keep a full record of proceedings at every general meeting of the Charity.
- 17.3. There shall be a quorum when at least one tenth of the number of members of the Charity for the being or ten members of the Charity, whichever is the greater, are present at

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any general meeting.

18. NOTICES

Any notice required to be served on any member of the Charity shall be in writing and shall be served by the secretary or the Executive Committee on any member either personally or by sending it through the post in a prepaid letter addressed to such member at his last known 7 address in the United Kingdom, and so sent shall be deemed to have been received with ten days of posting.

19. ALTERATION OF THE CONSTITUTION

- 19.1. This constitution shall be altered only by a majority of two thirds of members of the charity present and voting at an extra-ordinary general meeting called not less than fourteen days’ notice to members for that purpose. The notice of the general meeting must include notice of the resolution, setting out the terms of the alteration proposed.
- 19.2. No amendment may be made to Clause 1 (the name of the charity), Clause 3 (Objectives Clause), Clause 20 (the Dissolution clause) or this clause without prior consent in writing of the Commissioners.
- 19.3. No amendment may be made which would have the effect of making the Charity cease to be a charity at law.
- 19.4. The Executive committee should promptly send to the Commissioners a copy of any amendment made under this clause.

20. DISSOLUTION

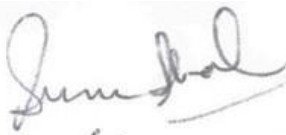
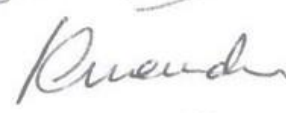
- 20.1. If on the grounds of expense or otherwise the committee shall decide upon the dissolution of the charity, a resolution to dissolve shall be considered by an extra-ordinary general meeting called at not less than fourteen days’ notice to members for that purpose.
- 20.2. The charity shall be dissolved only by a majority of two-thirds of members present and voting at such meeting.
- 20.3. Following a decision to dissolve, the assets of the charity shall following satisfaction of all debts and liabilities, be transferred to one or more charitable associations having objectives similar or related to those of the charity, as determined by simple majority at such meeting.
- 20.4. A copy of the statement of accounts, or account and statement, for the final accounting period of the Charity must be sent to the Commissioners.

21. VISITORS

In addition to all other rights and privileges of membership any ordinary, temporary or life member shall be permitted to introduce visitors to the charity’s premises subject to conditions as stipulated in the charity’s rules.

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THIS AMENDED CONSTITUTION WAS FORMALLY ADOPTED ON THE DATE MENTIONED BY THE MEMBERS WHOSE SIGNATURE APPEAR AT THE BOTTOM OF THIS DOCUMENT AT THEIR EXTRAORDINARY GENERAL MEETING ON 12TH DECEMBER 2006.

<u>FULL NAME</u>	<u>SIGNATURE</u>	<u>DESIGNATION</u>
S Shah		Treasurer TRUSTEE
KANTI MANDALIA		TRUSTEE
Ramnik CHAUHAN		TRUSTEE
Vijay SHAH		CHAIRMAN
JAYANTILAL PATEL		TRUSTEE
S S PATEL		TRUSTEE